



Sebert Wood Primary School
Sebert Road, Bury St Edmunds, Suffolk
IP32 7EG
Phone: 01284 755211
Email: admin@sebertwood.co.uk

Extended Schools Assistant - Casual
Monday-Friday 7.45am-9.00am and/or 3.30pm-6.00pm (term time only)

We are looking for a friendly, hardworking and reliable Extended Schools Assistant to :

- serve snacks
- supervise the children eating
- engage children in games, arts, crafts and sports
- ensure all pupils have a positive, rewarding before and after school experience

We aim for a high standard of care for the children and are seeking applicants who can relate to and talk to children well. You should show patience, understanding, have a strong sense of fairness and have the ability to be firm on occasions! You will need an understanding of basic health and safety issues and the ability to work as a team member.

Previous experience of working or volunteering in a school or pre-school would be helpful but not essential.

All completed **application forms** are to be returned to either admin@sebertwood.co.uk or Sebert Wood Primary School, Sebert Road, Bury St Edmunds, Suffolk, IP32 7EG.

Please note – only those applicants shortlisted for interview will be contacted.

The school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake an enhanced Disclosure & Barring Service check.